



## Chapter 28 - Fees

### ARTICLE I - PURPOSE

Pursuant to Sections 19-401 of the Charter of the City of Winooski, this Chapter of Ordinance shall be adopted to (1) provide for a fine or other penalty for violation of City ordinance; (2) regulate the rate charged for municipal water, sewer, and utility services; and (3) establish other fees.

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### ARTICLE II. FEES

#### SECTION 28.01. BUILDING PERMITS

Building Permits	Maintenance of existing fence/porch/roof (residential only): \$35.00
	Up to \$15,000.00 (cost of construction): \$75.00
	\$15,001 to \$30,000: Residential = \$100 plus \$.10/sq. ft.; Commercial = \$100 plus \$.12/sq. ft. (square foot charge based on area under construction)
	\$30,001 to \$80,000: Residential = \$150 plus \$.10/sq. ft.; Commercial = \$150 plus \$.12/sq. ft.
	\$80,001 to \$175,000: Residential = \$250 plus \$.10/sq. ft.; Commercial = \$250 plus \$.12/sq. ft.
	\$175,001 to \$325,000: Residential = \$500 plus \$.10/sq. ft.; Commercial = \$500 plus \$.12/sq. ft.
	Greater than \$325,001: Residential = \$750 plus \$.10/sq. ft.; Commercial = \$750 plus \$.12/sq. ft.



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**SECTION 28.02. CITY CLERK’S OFFICE**

<b>Trash Hauler License</b>	\$60 + \$35 per truck
<b>Peddler's Fee</b>	\$25/per year
<b>Entertainment Permit</b>	\$25/night with max of \$175 annually
	Entertainment permits are blanket permits issued for a year.
<b>Restaurant License</b>	\$25/year
<b>Sidewalk Usage Fee</b>	\$2.00/sq ft
<b>Chicken Permit</b>	\$10/year
	8 Chickens
	*Section 3.09B of Ordinance
<b>Beehive Permit</b>	\$10/year
	*Section 3.09B of Ordinance
<b>Domestic Quadraped</b>	\$10/year/animal
	*Section 3.09B of Ordinance
<b>Dog Licenses</b>	Before Apr 1
	\$5.00 + State fees per Statute
	After Apr 1 late fee added per State Statute
<b>Marriage License</b>	\$60 (\$50 + \$10 for certified copy)
<b>Certified Copies of Vital Records</b>	\$10
<b>Property Transfer Fee</b>	\$10
<b>Fax Fee</b>	In-state: \$4.00 for the first page, .75 for each additional page
	Out-state: \$5.00 for the first page, \$1.00 for each additional page
<b>Recording Fees</b>	Follow State Statute Title 32 V.S.A. §1671
<b>Copy Fees</b>	\$1.00/page

**SECTION 28.03. CODE ENFORCEMENT**

**Four Year Certificate of Fitness and Registry Application Fee** - Pursuant to Section 17.01-17.08, the Registration and Inspection of all rental dwelling units including attached units subject to Minimum Housing Standards will be required in order to issue a (4) Four Year Certificate of Fitness. To comply with the Minimum Housing Standards Inspection Program the property owner shall file the Registry Application each year and pay an annual fee of one hundred dollars (\$100.00) per unit. The fees are due by April 1st, of the programmed year.

**Re-inspection Fee for Noncompliance After 90 days** - Re-inspections for noncompliance to Minimum Housing Standards, and re-inspections for Certificates issued for less than the four (4) year cycle shall be assessed a fee of one hundred dollars (\$100.00) per dwelling units each time they are inspected until they obtain a (4) year Certificate of Fitness except when an extension or variance has been granted in writing from the City.



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**Time of Sale or out of Cycle Inspections** - Inspection of properties for "Real estate" transactions or inspections requested for properties with current COF shall be one hundred twenty five dollars (\$125.00) per unit.

**Commercial Properties**

A. Certificate of Fitness:

Category I: under 2000 square feet	\$100.00/per year
Category II: 2,001-10,000 square feet	\$250.00/per year
Category III: 10,001-100,000 square feet	\$500.00/per year
Category IV high hazard/service station	\$1,000.00/per year
Category V industrial, manufacturing	\$1,250.00/per year

B. Multi-unit buildings: buildings having a common roof, common corridors, storage areas, exits, fire doors, fire alarms, and sprinkler systems, and which may include separate businesses, recreational areas, parking lots, and related premises, will undergo an annual inspection for the common area. All common areas inspected yearly with a random percentage of units inspected on a 4-year cycle. Other residential uses such as Inn, Boarding Housing Student Housing and Hotels with common areas shall apply based on number of units and mix uses.

Less than or equal to 10 units	\$50.00 per unit
More than 10 units	\$25.00 per unit
Annual inspection of common areas, fire protection systems, and garages/parking areas	\$300.00

**SECTION 28.04. COMMUNITY SERVICES AND RECREATION**

<b>Garden Plots</b>	
Landry	15 x 7 (\$35)
	15 x 15 (\$50)
OCC	4 x 10 (\$10)
West Street	15 x 7 (\$35)
	15 x 15 (\$50)
<b>Thrive Afterschool</b>	Established annually by City Council Resolution.
<b>Thrive Summer</b>	Established annually by City Council Resolution.
<b>Thrive Vacation camps</b>	Established annually by City Council Resolution.
<b>Partner Programs</b>	Fees set by Partner Agency
<b>Library Overdue fees</b>	N/A (replacement fee for lost/damaged material based on cost of material)
<b>Library copy fees</b>	\$0.10/page

Fees for Community Services and Recreation Programs not otherwise codified in this Chapter shall be determined from time to time by resolution of the City Council.



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**SECTION 28.05. EVENT AND FACILITY FEES**

<b>Street Closure</b>	
Winooski Falls Way Street Closure	\$500/day
Block Party – Residential Street Closure	\$50/day
<b>Facility Rentals</b>	
Casavant – Meadow	\$200/day
River Walk	\$150/day
Rotary Park	\$200/day
Richards Park	\$25/day
Gilbrook Natural Area	\$150/day
Landry Park	\$150/day
Landry Park Baseball Field	
2 hours	\$25 (resident)
	\$50 (non-resident/agency)
4 hours	\$50 (resident)
	\$100 (non-resident/agency)
All Day	\$100 (resident) + \$25/team for tournament
	\$200 (non-resident/agency) + \$25/team for tournament
Light Usage	\$25/use
Senior center member	\$5/hr
Winooski Resident	\$25/hr
Non-Resident	\$50/hr
501(c)3 Non Profit	\$50/hr
College/University	\$50/hr
Other	\$50/hr
<b>Senior Center - additional Kitchen Use Fee</b>	
Senior center member	\$5/hr
Winooski Resident	\$10/hr
Non-Resident	\$15/hr
501(c)3 Non Profit	\$15/hr
College/University	\$15/hr
Other	\$15/hr



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**SECTION 28.06. POLICE DEPARTMENT**

Crash Report	\$15.00
FOIA/Public Records Request	\$1 per page/ Free under 10 pages
DUI/DVD	\$40.00
Alarms	N/A
<b>Fingerprinting</b>	\$25 per session
<b>Animal Control</b>	
Impoundment Fee	1st \$25.00 2nd \$50.00 3rd \$75.00  Kennel \$10 per day
Running at Large	1st \$150.00 2nd \$250.00 3rd Court max and min set by statute
Nuisance including noise, dog waste and property damage	1st \$150.00 2nd \$250.00 3rd Court max and min set by statute

Animal Ordinance Waiver Fees

1 <sup>st</sup> offense waiver -	\$50.00
2 <sup>nd</sup> offense waiver-	\$75.00
3 <sup>rd</sup> offense waiver -	\$100.00
4 <sup>th</sup> or more waiver -	\$200.00

**SECTION 28.07. RENTAL RATES FOR EQUIPMENT**

The City uses the most recent FEMA "Schedule of Equipment Rates."

**SECTION 28.08. STREET DEPARTMENT**

Paving	\$25.00 (requires staff inspection)
Tap into City Sewer Main	\$300
Tap into City Storm Sewer	\$300
Street excavation	\$15.05/sf (not to exceed \$2,500 for sewer related excavation)
Greenbelt Excavation	\$2.38/sf
Excess Weight Permit	\$5/single \$10/fleet



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**SECTION 28.09. WATER RATE AND FEE SCHEDULE**

Wastewater charge	Set annually by the City Council as part of the budget process
Metered water usage charge	Set annually by the City Council as part of the budget process
Fire hydrant user fee	\$200.00
Damaged water meter replacement charge (5/8" or 5/8" x3/4" meter)	\$210.00
Meter test fee	\$100.00
Interim or final meter reading	\$35.00
Off/on (non-delinquent)	\$25 workday /\$37.50 after hours
Off/on (delinquent)	per statute
<b>Water connection fee-residential</b>	
Single family home (3/4" or 1" tap)	\$1,000.00
Multi-family dwelling (each individual unit)	\$1,000.00
<b>Water connection fee-commercial</b>	
Single commercial unit	\$3,000.00
Multi-commercial (per unit)	\$3,000.00
Multi-commercial (one meter)	\$3,000.00
New Water Allocation Fee	\$4.16/gallon (Increases annually on July 1, by Construction Cost Index for previous 12 months)
New Wastewater Allocation Fee	\$7.32/gallon (Increases annually on July 1, by Construction Cost Index for previous 12 months)

**SECTION 28.10. ZONING & LAND DEVELOPMENT FEES**

<b>Zoning: Administrative Permit (does not include recording fees - see Section 28.02)</b>	Residential = \$100.00 plus \$.10 sqft (single fam/duplex) \$.12 multi family >duplex
	Commercial = \$100.00 plus \$.15 sqft
	Gateways/Mixed Use = \$100.00 plus \$.25 sqft multi family & commercial (no DRB)
	Change of Use in an existing structure from one permitted use to another permitted use = \$75.00
<b>DRB: Residential</b>	\$150
<b>DRB: Non-Residential</b>	\$175
<b>DRB: Mixed Use</b>	\$175
<b>DRB: Appeal</b>	\$100 Residential \$150 Commercial



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	\$150 Mixed Use
<b>DRB: Public Meeting Warning</b>	\$180
<b>Zoning Certificate of Occupancy</b>	\$100 (plus recording fee)
<b>Temporary ZCO</b>	\$100 (plus recording fee)
<b>RUSH ZCO ( less than 5 business days)</b>	\$150 (plus recording fee)
<b>Site Plan Review</b>	Up to \$50k = \$200 (plus recording fee(s) plus Public Warning)
	\$50k and up = \$300 (plus recording fee(s) plus Public Warning)
<b>Sub Division/Planned Unit Development</b>	Each of first 2 lots/units = \$300 (plus recording fee(s) plus Public Warning)
	Each Lot/unit #3-9 = \$150 (plus recording fee(s) plus Public Warning)
	Each Lot/unit #10 plus \$125 (plus recording fee(s) plus Public Warning)
<b>Demolition Permit</b>	\$100 (Staff time to assure ANR/testing is complete, Recycle laws)
<b>Fence Permit</b>	Fence (new) = \$75 plus recording fee(s)
<b>Sign Permit</b>	Sign (new) = \$75 plus recording fee(s)
<b>Swimming Pool</b>	Swimming pool = \$75 plus recording fee(s)
<b>Deck/Patio or accessory structure (no other alterations to existing structures)</b>	\$75 plus recording fee(s)

Approved: July 15, 2019