

Minimum Housing Complaint Form

Code Enforcement Department

Please use this form to record and report code violations or concerns you observe. Mail or return this form in person at the address listed above. All information is kept confidential.

Resident Information

Name _____ Mailing Address _____

Phone _____ Email _____

Violation Information

Date _____ Time _____

Property Location _____

Exterior Property

- Trash, garbage, furniture or accumulation in the yard
- Trash, garbage, furniture or accumulation on the greenbelt or sidewalk
- Overgrown weeds or vegetation encroaching on the right of way
- Parking on grass or in the greenbelt
- Unregistered, inoperable or dismantled vehicles
- Sign or other obstruction placed in greenbelt or right of way
- Dumpster location, maintenance o Dilapidated fences, garages or outbuildings

- Other _____

Exterior Building

- Defective stairs, porches, or roof
- Broken or otherwise defective windows or doors
- Excessive peeling paint or other dilapidated surfaces
- Furniture constructed for indoor use or other accumulations on porch or stairs
- Other _____



Interior Building

- Defects to electrical, heating or plumbing systems
- Stairs, handrails, or other egress defects
- Smoke or CO detectors inoperative or missing
- Over-crowding, illegal living space in cellar or attic
- Problems with means of egress
- Excessive accumulations or storage
- Other unsafe or unsanitary conditions _____

Additional Comments

Print Name _____

Signature _____ **Date** _____

