



City of Winooski
Vermont's Opportunity City

27 West Allen Street
Winooski, Vermont 05404
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Charter Commission Agenda

Tuesday, February 4, 2020
5:30 PM - Winooski City Hall (27 West Allen Street)

I. Call to Order

II. Public Comment

III. Approve Previous Minutes

https://www.winooski.vt.gov/AgendaCenter/ViewFile/Minutes/_01072020-604

IV. Review Project Plan

- What do we need to deliver to City Council and by when?
- Public outreach calendar and process
 1. Setting goals, clarifying process, next steps, assign outreach to stakeholder groups and individuals
 2. Materials needed:
 - a) Fact Sheet, Outreach Questions, FAQ
 - b) Shared calendar
 3. Training and preparation for productive outreach by commissioners
 - a) Town Meeting Day presence
 - b) Implicit bias training?

Documents:

[Fact Sheet DRAFT.pdf](#)

V. Review of Proposed 2020 meeting

- 3/3 - 5/5 (public outreach/stakeholder engagement phase).
- 5/5 Regular Meeting - consolidate findings, begin drafting report to council
- 5/19 Regular Meeting - draft report to council reviewed, debated, voted on
- 6/2 Meet if haven't yet finalized and voted on recommendations to City Council

VI. Plan for coordinating with school on project-based learning, outreach to key stakeholders, school charter changes alignment, etc.

VII. Adjourn