



## **Joint Municipal Infrastructure/Finance Commission Meeting**

Thursday, October 19, 2023, at 6:30 PM

- Attend in person: Myers Memorial Pool Community Room ([62 Pine St](#))
- Attend online: <https://us06web.zoom.us/j/81664550430>
- Attend by phone: 1 646 558 8656 US

### **I. Call to Order**

### **II. Public Comment**

This item is reserved for comments and questions on topics that are **not** included on this agenda. Time for public comment is included by default for each item below!

### **III. City Council Liaison Updates**

### **IV. Inclusion & Belonging Commission Update**

### **V. Discussion: Capital Needs Review**

Documents:

[Memorandum.pdf](#)

### **VI. Adjourn**



## Memorandum

Date: October 2, 2023  
From: Elaine Wang, City Manager  
To: City Council  
Subject: Unfunded needs

During the fiscal year 2023-2024 ("FY24") budget development process, City Council received a list of unfunded needs as context. These needs continue, and others have been identified. These are listed below for Council context in the FY25 budget development process. Note a few were moved between the 'must-do' and 'should do' lists.

Some are grant-eligible projects. This fiscal year, staff will refine which would be strategic to pursue, as directed by Council's FY24 Policy Priorities and Strategies.

### **Unfunded Must Do's** with rough cost estimates (not updated)

- Capital – Self-Contained Breathing Apparatus (fire response safety equipment) Replacement - \$250,000
- Capital - Fire Emergency Generator - \$100,000
- Water Fund – Deferred Maintenance Short term Water Lines - \$3,400,000
- Winooski Bridge Replacement – \$3,000,000
- ADA Transition Plan – curb ramp and sidewalk improvements – TBD

### **Unfunded Really Should Do's**

- Capital One-Time
  - Construction of sleeping quarters at the fire station to better service evening and overnight call response and enhance staff recruitment and retention.
  - Construction of a second bathroom at the fire station. There is currently a single restroom serving 15-20 people.
  - Emergency communication equipment replacement including repeaters, mobiles, and portables.
  - Emergency generator at City Hall is older and doesn't power the whole building.
  - Automatic sprinkler systems in City facilities to reduce risk for losses associated with any fires.
  - Hood's Crossing Signalization - \$2-3,000,000 – per East Allen Scoping Study
  - Bridge replacements including Main Street Railroad Bridge, and the Weaver Street Railroad Bridge
  - Phone System replacement as the current system can no longer be maintained.
  - Updated access control for City facilities.
  - Rotary Park Fountain Repair or Rehabilitation.
  - Champlain Mill Bridge replacement/rehabilitation/Americans with Disabilities Act project.
  - Facilities exterior signage rebranding implementation project to execute wayfinding plan.
  - Police department renovation to address various usability issues.
  - Traffic calming measures implementation yet unidentified + Annual maintenance
  - Annual capital funding for sidewalk replacement
  - Increased annual capital funding for roadway resurfacing, rehab and reconstruction
  - O'Brien Community Center renovation
  - Landry Park field stormwater management

- Ash tree removal and replacement
- General Fund Annual
  - Expanded e-mail for all year-round City staff to increase communication at all levels of the organization and increase equity.
  - Enough funding to support community partnership (accessible engagement) – piloting in FY24
  - 16<sup>th</sup> police officer. This might be possible without a corresponding increase in the budget, with departures of more senior staff and the hire of earlier-career staff.
  - 4<sup>th</sup> full time Fire and Code position to cover more of the gap hours
  - Equity-focused staff, such as multi-cultural liaisons, other expertise
  - Enough to implement a robust Language Access Plan (under development)
  - Migration from Microsoft 2016 to Microsoft 365 for integrated cloud files sharing and virtual meetings. These features are not critical now, but as Microsoft 365 develops more included features, it may become a more advantageous product over 2016 which only provides security updates.
  - Dedicated budget line for annual contract roadway painting (FY26 need)
  - Housing Trust Fund, if depleted with grant awards
- Water Fund Annual: Water Line Replacement
  - Hydrant Replacement projects - \$50-60,000
  - Deferred Maintenance Long Term Water Lines - \$11,200,00
- Wastewater Fund Annual
  - Line replacement annual allocation
  - Plant capital maintenance
  - One Time and/or Annual – Measures to address any findings in the 20-year Evaluation Report.
  - Phosphorus Control Plan projects included in approved plan to address regulatory compliance - \$500,000. – identified PCP projects must be implemented by 2036. ANR has yet to approve our PCP plan. We will be receiving a \$243k grant with a 50% match requirement – so partially funded