

**Winooski City Council Meeting**  
**Monday, August 2, 2021 at 6 PM**

Mayor Kristine Lott - [klott@winooski.vt.gov](mailto:klott@winooski.vt.gov)  
Councilor Hal Colston - [hcolston@winooski.vt.gov](mailto:hcolston@winooski.vt.gov)  
Councilor Jim Duncan - [jduncan@winooski.vt.gov](mailto:jduncan@winooski.vt.gov)  
Councilor Mike Myers - [mmyers@winooski.vt.gov](mailto:mmyers@winooski.vt.gov)  
Councilor Bryn Oakleaf - [boakleaf@winooski.vt.gov](mailto:boakleaf@winooski.vt.gov)

Attend online: <https://us06web.zoom.us/j/84466857731>  
Attend by phone: 1 646 558 8656  
Webinar ID: 844 6685 7731  
Attend in person: Winooski City Hall ([27 West Allen Street](#))

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Agenda Review**
- IV. Public Comment**
- V. Consent Agenda**
  - a. Approval: Board of Health Meeting Minutes and City Council Minutes of 7/19/2021
  - b. Approval: Accounts Payable Warrant as of 7/29/2021 and Payroll Warrant for period 7/11/2021-7/24/2021
- VI. Council Reports**
- VII. City Updates**
- VIII. Regular Items**
  - a. Discussion/Approval: Letter of Support – Main and Mansion – H Carrington
  - b. Approval: Commission Appointments – P Townsend
  - c. Approval/Discussion: Vermont Libraries ARPA Grant to Public Libraries – P Townsend
  - d. Discussion: City Manager Hiring Process Update – K Lott
- IX. Executive Session**

Executive Session Pursuant to 1 V.S.A § 313 (3) the appointment or employment or evaluation of a public officer or employee (City Manager Candidate Recommendations) – K Lott/P Townsend/Search Committee

**Minutes**

The Mayor called the meeting to order at 6:03 pm. Councilor Myers led the Pledge of Allegiance.

**Members Present:**

Mayor Kristine Lott  
Councilors: Bryn Oakleaf, James Duncan and Mike Myers, Councilor Colston was absent.



**Officers Present:**

Phoebe Townsend and Jon Rauscher, Co-Interim City Managers; Angel Lane, Asst City Clerk; Angela Aldieri, Finance Director; Heather Carrington, Community and Economic Development Officer; Paul Sarne, Communications Coordinator; Nate Eddy, Library Director

**Others Present:**

Town Meeting TV; Tom Getz, Summit Properties; Terry Zigmund, Sarah V, Jess Wignal

**III. Agenda Review – None**

**IV. Public Comment** – Resident Terry Zigmund stated that the bike lanes are completely faded on several streets including Center St and Mallett's Bay Ave. She would like to know when they were going to be repainted.

Jon Rauscher stated that the plan is to have them done in August.

**V. Consent Agenda –**

**MOTION** by Councilor Myers seconded by Councilor Oakleaf to approve the Consent Agenda as presented. Voted and passed 3-0.

**VI. Council Reports –**

**Councilor Oakleaf** – The Municipal Infrastructure Committee meeting will take place this Wednesday. They will be reviewing the priorities. She invites all interested parties to attend.

**Councilor Myers** – Nothing

**Councilor Duncan** – The Housing Commission met last week and reviewed the policies and priorities the staff proposed and the workplan was agreed upon. There is a focus on the Housing Trust Fund. Including housing quality as it relates to life safety issues.

**Mayor Lott** – She has spent much time being involved with the interviews for City Manager. That item is covered on the agenda so will not review it at this point. Nothing else to report at this time.

**VII. City Updates**

Co-Interim City Manager Phoebe Townsend shared that there has been an increase in COVID cases in Chittenden County. We are monitoring the situation and will communicate if we have any changes to masking policies or guidelines for municipal buildings.

We received the news that the Treasury has decided to allow ARPA funds that were previously assigned to counties to be released to municipalities. We still don't have the exact amounts for these additional funds and we'll continue conversations with community members and commissions on their priorities for using these funds.

Co-Interim City Manager Jon Rauscher shared the following:

**Noise monitoring equipment** has been installed at City Hall. Consultant anticipates the system will be operation mid-September with a public portal coming online at that time.

**Hybrid meeting equipment** has been installed by Town Meeting TV and will be available for use during the Council's next meeting.

**VIII. Regular Items –**

**a. Discussion/Approval: Letter of Support – Main and Mansion – H Carrington**



Ms. Carrington presented the letter and explained the purpose and history of doing a Letter of Support. Tom Getz/Summit Properties was present to answer and questions. Some discussion ensued. **MOTION:** by Councilor Duncan seconded by Councilor Oakleaf to approve the Letter of Support for Main and Mansion as presented. Voted and passed 3-0.

**b. Approval: Commission Appointments – P Townsend**

Finance Commission: Jason Burds  
Finance Commission: Dillon Lovell – Alternate  
Housing Commission: Jack Commo  
Housing Commission: Stevya Mukuzo (school appointee; application pending)  
Safe, Healthy, Connected People: Mary Hussmann (reappointment – term expiring 6/30/23)  
Safe, Healthy, Connected People: Yam Basnet (term expiring 6/30/23)  
Safe, Healthy, Connected People: Meredith Bushey (term expiring 6/30/22)  
Safe, Healthy, Connected People: Andy Siki (alternate – term expiring 6/30/22)

**MOTION:** by Councilor Duncan seconded by Councilor Myers to approve the Commission Appointments as presented. Voted and passed 3-0.

**c. Discussion/Approval: Vermont Libraries ARPA Grant to Public Libraries – P Townsend**

Councilor Oakleaf expressed her pleasure in seeing this grant move forward.

**MOTION:** by Councilor Oakleaf seconded by Councilor Duncan to approve the Vermont Libraries ARPA Grant to Public Libraries as presented. Voted and passed 3-0.

**d. Discussion: City Manager Hiring Process Update – K Lott**

Mayor Lott reviewed the process. It was determined that an Executive Session was required pursuant to 1 V.S.A § 313 (3) the appointment or employment or evaluation of a public officer or employee (City Manager Candidate Recommendations)

**IX. Executive Session -**

Executive Session Pursuant to 1 V.S.A § 313 (3) the appointment or employment or evaluation of a public officer or employee (City Manager Candidate Recommendations)

**MOTION:** by Councilor Duncan seconded by Councilor Myers to enter into Executive Session at 6:45 pm and to invite Co-Interim City Managers Phoebe Townsend and Jon Rauscher to attend. Voted and passed 3-0.

**X. Adjourn -**

**MOTION** by Councilor Duncan seconded by Councilor Myers to adjourn the meeting at 7:29 pm. Voted and passed 3-0.

ATTEST: \_\_\_\_\_  
Asst. City Clerk

