

Memorandum

4/7/2022

From the Office of the Mayor of Winooski

Kristine Lott, Mayor
klott@winooski.vt.gov

To: Winooski City Council

Re: Burlington Airport Commission Seat

On February 14, 2022, Governor Phil Scott signed [H.454](#), An act relating to approval of an amendment to the charter of the City of Burlington. This act added one legal voter of the City of Winooski to the [Board of Airport Commissioners](#).

The [Airport Commission](#) is an advisory body to the Burlington City Council, providing oversight and advisory as it relates to the operations of the Burlington International Airport. The Commission has no executive or governing authority, though the advisory offered is taken into serious consideration in the decision making of the City of Burlington. The Commission typically meets the third Wednesday of every month at 4:00 pm at the Burlington International Airport in Conference Room 1. [For Commission Agendas, Materials and Meeting Times, please click here.](#)

On April 6, 2022, I met with Daniel Richardson, Burlington City Attorney & Corporate Counsel to confirm the process for appointment. The Winooski City Council is responsible for appointing this new member to the commission. We would make this appointment via a vote of the council, in the same way we appoint members of the Development Review Board, for example. The appointment will last for a term of 3 years.

Winooski leadership has previously advocated for the addition of a voting seat onto this body, to bring the voices of our community into the decision-making process of airport operations, as they impact our community's quality of life, health and safety, economy, and connection. While the Council may appoint any legal voter of the City of Winooski, I recommend appointing a member of Council to serve in this first term. I make this recommendation to support a close connection between our governing bodies and, and to build our knowledge of the commission's work so as to be able to support a potential resident appointee in the future.



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Vermont's Opportunity City

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I ask Councilors to consider if you would like to serve on this board, or if you would recommend a different approach to this appointment.

Thank you,
Mayor Kristine Lott

