

I. Call to Order

City Staff Present: Jessie Baker, Jim Duncan

Guests Present: Heather Carrington, Alex Yin (School Trustee) joined at 5:43

Call to Order by: Liz

Meeting Start Time: 5:34

Minutes Recorded by: Jessie Baker

II. Public Comment

None

III. Approve Meeting Minutes of January 7, 2020, February 4, 2020 and February 11, 2020

Decision: Approved

1/7 approved – Jessie to make change Minutes from 2/4 – Moved to approve by Liz. Second by Hussein. Approved by three.

Sam abstained. Minutes from 2/11 – Moved to approve by Liz. Second by Doug. Approved by three. Hussein abstained.

IV. Finalize Fact Sheet and Discuss Translation

These changes have been made since the last version:

- Under "When is the vote", change from "If approved by the City Council, current voters..." to "If approved by City Council and after three public hearings, current voters..."
- Under "Could non-citizens run for office", change "Under the current charter language, they could if we allowed all residents to vote" to "Under the current charter language, if all qualified Winooski residents are allowed to vote, all qualified Winooski residents will be able to run for local offices."
- Under "How would non-citizens register" change "The same way citizens register. They come to ..." to "The same way all voters register: come to..."
- In the Intro section, fourth line from bottom, change "School and City's charters" to "School and City Charters".
- In the Purpose section, 3rd line from bottom, change "... to vote in (only) our municipal..." to "... to vote only in municipal..."
- In the Context section, 3rd line from bottom change "... and in Maryland..." to "... and Maryland..."

This is the final version to use for outreach.

The Commission recommended translating the factsheet into Arabic, Burmese, French, Nepali, Somali, Swahili, and Vietnamese. It was discussed that this was an important part of our outreach.

“Move to approve final Fact Sheet and translate them into the above seven languages.”
Moved by Liz. Seconded by Doug. Approved unanimously.

Goal is to have these available by March 17th.

V. Outreach Plan

Liz opened the agenda item to discuss the outreach plan and getting feedback from the community. Jessie and Jim talked about how hard outreach can be but how important it will be for the Council and public process. The first possibility will be on Town Meeting Day outside of the polls.

Liz asked the group: What would be helpful to get the events calendared? Perhaps we could have a sample email template.

Alex suggested getting on to In the World of Winooski. Then this can be shared virtually as a video. Connect Liz and Hussein with Channel 17.

Hussein is interested in doing a presentation at Community Day at the School in March. He provided an update on his Community and Culture Capstone project. Also interested in engaging with some of his friend's community.

Alex suggested bringing in the media (Seven Days, VT Digger, WCAX, Burlington Free Press). Liz suggested we invite the media to a specific event or meeting.

Who are the formal/informal leaders folks will reach out to:

- Hussein – folks who worked on the bus petition at the school including Coralee, Community Meeting at the School
- Liz – the news outlets (Jessie suggested with the launch of the Fact Sheets), AALV
- Sam – folks from the senior community. Sam invited someone else to join him for this or join someone else at their presentation. Suggested reaching out to business owners.
- Doug – Food Shelf volunteers and participants. Will start with the Arabic community and Congolese community. Will try to find out who the leaders are in the community. Will focus on small group meetings. Will hope to include Hussein in these discussions. Sister Pat (Jessie to connect Doug and Sister Pat.)
- Eric – had suggested he reach out to the groups he worked with as part of the New American voting sessions.
- All Resident Voting event – similar to the Secretary of State's event. Alex suggested 2 to 3 pm on the weekend. Group suggested trying to schedule this once they've talked to some informal community leaders.
- Town Meeting Day – Liz is off. She offered to talk with folks and flyer. Doug will

join Liz. Jessie will print 400 flyers for distribution.

- Factsheet into the School District Newsletter. Jessie to reach out to Anne. Link to translations as well as a blurb on the process. Published from Jim and Liz.
- April 7th – Promote Commission meeting for folks to attend to provide feedback. Learn the basics of the process, hear feedback from the community. Public Education and Feedback meeting.
- March 8th – 30 flyers to Alex for BBQ “Mission Sunday”
- Alex suggested leaving Fact Sheets around. Someone needs to have these conversations. Do this through Downtown Winooski.
- Winooski Partnership for Prevention for an April Community Dinner (or another time) The group discussed if interpreters were needed during these conversations.

The group discussed using members of the communities that were engaging in these conversations.

Liz will draft a sample introductory email.

Need to make significant outreach efforts individually between now and March 17th. Each Commission will share a story of their outreach conversations at the next meeting. Focus on key conversations that can multiple conversations with others. And together their goal is to have had four significant outreach efforts during this time.

1. School Community Meeting
2. Town Meeting Day
3. Own discussions
4. April 7th Commission meeting

Jessie will shared PDF of the Fact Sheet and copies will be requested through Paul Sarne.

Members will update the google doc of outreach and email requests to others to participate.

VI. Adjourn

Motion by: Liz

Second: Doug

Meeting End Time: 6:54