

**I. Call to Order**

Members Present: Amy Houghton, Terry Zigmund, Sarah van Ryckevorsel, Joe Perron, Tommie Murray, Mike O'Brien (via telephone)

City Staff Present: Christine Lott, Eric Vorwald

Guests Present: None

Call to Order by: Amy

Meeting Start Time: 6:36

Minutes Recorded by: Terry

**II. Changes to the Agenda**

None

**III. Public Comment**

None

**IV. Approve Previous Meeting Minutes**

Decision: Approved

Motion by: Joe

Second: Sarah

**V. Continue Discussion on Form Based Code Siting Standards**

Eric provided an introduction and overview of the work that had been done previously on the siting standards noting that it had been several months since this was last reviewed by the Planning Commission. He highlighted several specific changes since the last time the draft was reviewed and identified several items for discussion. The primary items that the Planning Commission discussed included the amount of the building that can be set back from the property line, and how far the building can be set back.

The Planning Commission reviewed slides from the walking tour that was conducted in November, and other images provided by Sarah. This established context for what was being considered. Ultimately, the Planning Commission determined that up to two thirds of the building could be set back up to eight feet from the Required Building Line. Eric indicated that he would update the draft and reach out to several people to get feedback on the proposed changes and bring any comments back to the Planning Commission for

consideration.

**VI. Discussion of Parking Waiver for City Council Hearing**

Public Hearing at City Council Meeting on 3/16. Mike will attend the meeting and will share PC member's concerns.

**VII. Introduction of Form Based Code Parking Standards**

Original draft of FBC included draft language for parking. Eric shared original standards that were not included in FBC. Eric would like to revisit this with PC.

**VIII. Department and City Updates**

RFP for Historic Preservation Project is due 3/13. City staff have been discussing health concerns and the potential way groups will meet.

**IX. Other Business**

None

**X. Adjourn**

Motion by: Sarah

Second: Joe

Meeting End Time: 8:15