

6/2/2022 - Minutes

I. Call to Order

Members Present: Prudence Doherty, Jessica Wignall, Colleen Moore

City Staff Present: Nate Eddy

Guests Present: None

Call to Order by: Nate Eddy

Meeting Start Time: 6:35 PM

Minutes Recorded by: Jessica Wignall

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II. Approve Previous Meeting Minutes

Decision: Approved

Motion by: P. Doherty

Second: C. Moore

III. Public Comment

None

IV. Committee Member Updates

Member recruitment for the library committee will be coordinated along with other committee member openings.

V. Library Updates

Programming

Youth programming continues to be going well, including STEAM programming, story times, play groups (a number of new toys have been added to the collection), LEGO club, and Arabic/English storytimes (there will be 2 more).

Upcoming programs of note include the Centennial celebration where the library will have a table and will have kids activities, corn hole, library card sign ups, and other materials including a new library banner.

Summer reading challenge kicks off on June 20. If children complete 3 of 5 activities each week,

you receive a sticker. With 5 stickers you receive a coupon for free ice cream from Offbeat Creemee. Raffle prizes will include tickets to the new Vermont minor soccer league games.

Adult programming is still ongoing, including the book club (approx. 17 members), the writing group, ESL, restorative justice circles, and Arabic language learning. There is interest in continuing the program so N. Eddy will explore options to continue that.

Tomorrow morning will be the first coffee social, weather permitting, behind the library. That will happen on the first and third Fridays of each month, from 9:30-10:30AM.

June 22nd will be the first visit from Old Spokes Home's Mobile Repair Unit, every other Wednesday.

June will begin the library's participation in the farmer's market, and included the kick off of Pride month. The library solicited reviews from community members and will post them throughout the month.

Monthly Stats

Most stats related to circulation were lower compared to the previous month. Wireless use was high again and is likely children connecting devices to the wifi.

Exterior Additions

The new book drop has been put up at the library. Public works came out today and bolted it to the concrete. It will be easier to empty the drop than the previous one. The plant troughs have been planted in front of the library now and have lasted through the week since they've been up.

N. Eddy cleaned up the garbage and concrete area. No one has come to take the bus station or other bigger materials yet. Future work will include working on the tree and the fence.

Inventory of catalog

Annually the library will do an inventory to help manage the collection and track missing items.

Hoopla

This service will likely go live next week. There are 1.1M digital items in the collection. It provides materials on demand (no waits). The library pays \$1000 to begin and then that is used until running out to cover the expenses, and it is a pay per use model. The library will start with 4 per patron. Prices for each item range from \$0.99 to \$3.99. The current Kanopy monthly bill ranges from \$55-110, which is \$2/play; Kanopy is movies only. It will be the same authentication process as OverDrive Libby, including a valid card and password.

SHCP Virtual Visit

The library committee has been invited to speak to the commission about the work of the committee. These meetings are informal and include a sharing of information and updates. If we did this in July, it could include a recap of stats and programming of the fiscal year, and then a committee member could speak to the role of the committee in the library and what we have worked on this past year. The meetings are the second Tues of each month. P. Doherty noted that as many as can attend should, to introduce ourselves and speak to why we serve. N. Eddy will confirm the date and let the committee members know.

VI. FY23 Goal Setting

The members reviewed the notes from last year and the 2022 goals.

The members discussed wayfinding for the library, especially in the context of the Butternut Station opening. For example, the current O'Brien Community Center sign is out of date. The city is defining a tiered approach to wayfinding. The first tier was within parking garages. The next tier includes the library and other sites in the city. N. Eddy has discussed this with city staff including the new City Manager. Signage could include wayfinding on site and throughout the city. Of interest would also be highlighting walking accessibility once the parking lot opens, such as mimicking a sidewalk.

The library website includes the address and some map functionality. It could be updated to include written "how to find" the library instructions that accounts for Butternut Station.

If the library is an anchor to the community center, then it would be good to ensure coordination between the library and community center programming. Covid testing will discontinue in late June.

If the community center is sold, then the library will need to figure out how it fits within other potential uses of the space, such as health access, and how to coordinate with those other uses.

The members agreed that the library should prioritize goals around wayfinding and increasing the number of patrons and circulation of items.

Members discussed the value of the library for providing a safe space for children in the community, especially as children are processing the impacts of the pandemic.

As a goal for this year the committee and library will explore adding a youth position to the library committee

VII. Expunging Long Expired Library Accounts

As previously discussed, the library will start the process of expunging long expired card accounts 5 years and older beginning in the new fiscal year (7/1).

VIII. Other Business

Free pantry idea - C. Moore brought up the idea of a free pantry at the library. N. Eddy will check in with Ray about possibilities around this. The library will host the Intervale every Wed starting in July to give away produce.

IX. Adjourn

Adjourned approx. 8 PM.