



Board of Abatement Meeting

July 6, 2022 at 5:30 PM

- I. **Call to Order**
- II. **To consider V.S.A Title 24 (2) Personal Property due to no longer in Winooski. There are 4 accounts:**
 - PP131-3 (\$48.99)Catalina Marketing Corp-321 Main Street
 - PP116-9 (\$1,172.80)Rich Frog – 1 Tigan St.,Ste. 101
 - PP129-3 (\$147.54) Shafer's Market-65 Winooski Falls Ste. B1(*OOB)
 - PP231- (\$46.47) Winooski Press-10 Stevens St. (*OOB)
- III. **Decision**
- IV. **Adjourn**

Minutes

- I. The meeting was called to order at 5:36 p.m.

Members Present:

City Manager, Elaine Wang, Councilor Thomas Renner, Councilor Aurora Hurd, Councilor Bryn Oakleaf (phone), Bridget Ahrens, Jay Lambert, Arica Bronz, Karen O'Hagan, George Cross, Ted Nelson, Assessor and Jenny Willingham, City Clerk/Assistant Treasurer

- II. Discussion/Approval: To consider V.S.A. Title 24 (2) Personal Property abatement for 4 accounts:

An overview of the Request for Abatement was presented by Ted Nelson. Ted provided an overview on how the Personal Property tax is calculated. He continued to state the four (4) accounts no longer were in Winooski and requested the BOA to abate the Personal Property accounts.

MOTION by George Cross seconded by Karen O'Hagan to approve the abatement of Personal Property accounts for the following:

- PP131-3 (\$48.99) Catalina Marketing Group- 321 Main Street
- PP116-9 (\$1,172.80) Rich Frog- 1 Tigan St. Ste. 101
- PP129-3 (\$147.54) Tweleve Acres LLC dba Shafer's Market & Deli- 65 Winooski Falls Way Ste.B1
- PP231- (\$46.47) Winooski Press- 10 Stevens Street

- III. Voted and Passed
- IV. Adjourn

MOTION by Karen O'Hagan seconded by George Cross to adjourn at 5:45 p.m.

Attest: _____ City Clerk



City of Winooski

Vermont's Opportunity City

27 West Allen Street
Winooski Vermont 05404
802 655 6410
winooski.vt.gov

Board of Civil Authority Meeting

July 6, 2022 at 5 PM

I. Call to Order

II. Regular Items

a. Approval: Minutes of 02/09/2022

b. Discussion/Approval:

- Approve Additional Election Worker(s)- Ann Pearce- 31 Hall St Apt. B & possibly students from WSD. (16 & 17 yrs old) 17 V.S.A. 2454
- Election day sign-up for poll workers- Statewide Primary (3 ballots) (Not applicable to All-Resident Voting)
- JP's delivering absentee ballots
- Poll Workers – Schedule (Mask Optional)
- Overview of new Tabulators
- Potential of processing absentee ballots in the tabulator on August 3, 2022 as needed (addition of 2 JP's)

c. Poll workers – W-4

d. Political Party Nomination for Justice of the Peace- Major Caucus need to submit to City Clerk by Friday, August 12 with nominations. The Caucus must be held on or before the Primary Election. A copy of the Justice of the Peace guide will be provided to the Caucus Chair prior to nominating 15 candidates.

III. Other Business – K Picard

IV. Adjourn

Minutes

The meeting was called to order at 5:10 PM.

Members Present:

City Manager, Elaine Wang, Councilor Thomas Renner, Councilor Aurora Hurd, Jay Lambert, Bridget Ahrens, Arica Bronz, Karen O'Hagan, George Cross and Jenny Willingham, City Clerk/Assistant Treasurer

Others Present: None

II. Regular Items:

a. Approval of Minutes from February 9, 2022

MOTION by Bridget Ahrens seconded by Karen O'Hagan to approve the minutes of February 9, 2022. Voted and passed unanimously

b. Discussion/Approval of Election Workers

Jenny Willingham, City Clerk submitted the three (3) applicants interested in working at the Polls on August 9th.

MOTION by Karen O'Hagan seconded by Arica Bronz to approve the following applicants as Election Workers on August 9th: Margaret Bass, Ann Pearce and Katherine Decarreau
Voted and passed unanimously



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c. Discussion: Statewide Primary overview/ Additional Special Election

Jenny Willingham provided an overview of the upcoming election. There are 3 ballots distributed to the voter. During this election, our All-Resident voters are not eligible to vote.

Champlain Water District (CWD) will be conducting a Special Election on September 13th, 2022. Discussion arose around the location of the Bond Vote along with the logistics of the election being held at the Champlain Water District. Initial questions raised were the costs of the Special election in each of the various municipalities. At this time, it appears that CWD will conduct the Election at their facility. Since this is a local special election, our All-Resident Voters will be able to participate. Councilor Renner inquired about an Outreach Plan to our All-Resident voters about their eligibility to vote in this upcoming election. Discussion continued by the Board as to the representation of this bond vote since it will be held at the CWD plant.

d. Discussion: Delivering Absentee ballots

At this time, there are 3 requests for absentee ballots to be delivered to the voters. As the Election date becomes closer, Jenny Willingham will contact two Justice of the Peace to deliver the ballots.

e. Discussion: Poll Workers Schedule & Masks (Optional)

A poll worker schedule was available for the BCA Board to sign up for specific times on August 9th from 7:00 a.m. to 7:00 p.m. Masks for Election Workers/Voters are optional at this time.

f. Discussion: Overview of new Tabulators

There are new Tabulators available for this Election. The "counting process" should be much quicker than previous elections.

III. Other Business-

Overview of upcoming Caucus' meeting for the Major Parties for nominating Justice of the Peace. The Caucus' meetings need to occur before August 9th (Primary Election).

IV. Adjourn

MOTION made by Karen O'Hagan seconded by George Cross to adjourn at 5:30 p.m.

Attest: _____ City Clerk