

I. Call to Order

Members Present: Prudence Doherty, Jessica Wignall, Colleen Moore

City Staff Present: Nate Eddy

Guests Present: None

Call to Order by: Jess/Colleen

Meeting Start Time: 6:38 PM

Minutes Recorded by: Jess

II. Approve Previous Meeting Minutes

Decision: Approved

Motion by: Jessica

Second: Prudence

III. Public Comment

N/A

IV. Committee Member Updates

Youth Committee Member: no applications received to date but continuing to promote the position WMLC cancelling the August meeting – will meet again in September

V. Library Updates

Reviewed youth and adult programming:

- Youth continues normal programming; attended Winooski Wednesday; 79 youth signed up to-date for Summer Reading Challenge; 75 attended the Summer Reading kickoff party on 6/21; adding jewelry making and outdoor play activities.
- Adult continuing normal programming including ESL twice per week. Coffee Social starting monthly.
- Stats for June were above average for door count and circulation
- New hours started 6/19 – closing at 5 PM on Thursdays and Fridays
- As of 7/1, staffing reduced to 2.25 FTE. Will need to backfill .25 staff in September due to an extended leave.
- Purged 256 inactive patrons (5+ years) June 30th from database.
- Migration to new cataloging system (KOHA) to commence with an anticipated completion/live date 11/06.

VI. Fiscal Year 2023 Review

- Committee viewed FY23 data, most categories increased statistically
- Looking forward to FY24, reduced staffing and hours will have unknown impacts on numbers
- Overall, we met WMLC FY23 goals of increasing library usage, adding a youth member position to the committee, and in progress, improving wayfinding.

VII. Building Updates

- Continuing to meet with CHT every 2 weeks
- Nothing has changed since the last blueprints in terms of library size but there has been increased clarity on placement of features
- P. Doherty suggested considering how to maintain the mural in the new space (it is on removable panels).
- CHT is considering building an outdoor deck

VIII. Library Wayfinding

- Nate connected with city staff on signage. The City is taking down obsolete signage and has limited resources to enact newer. Nate is ordering library specific signage and will have them installed on Malletts Bay Avenue.

IX. Other Business

None

X. Adjourn

Motion to adjourn at 7:25 PM: Jess, Second by Collette