

I. Call to Order

Members Present: Abby Bleything, Vice-Chair; Sarah van Ryckevorsel; Connor Daley

City Staff Present: Eric Vorwald

Guests Present: Kristine Lott, Mayor; Ruth Steinmetz

Call to Order by: Abby Bleything

Meeting Start Time: 6:32 MP

Minutes Recorded by: Eric Vorwald

II. Changes to the Agenda

None

III. Public Comment

None

IV. Approve Previous Meeting Minutes

Decision: 3 – 0

Motion by: Connor

Second: Sarah

Minutes/Notes: Motion to approve the minutes as presented. All were in favor.

V. Continued Discussion of Section 4.4 of the Unified Land Use and Development Regulations

Decision: 3 – 0

Motion by: Connor

Second: Sarah

Eric provided an introduction to the text in Section 4.4. He indicated that the majority of the information was the same as the last review, but there were several changes to highlight that were incorporated based on discussions with the City's legal counsel. One of the items Eric wanted to get feedback from the commissioners on was whether or not archeological resources should be identified. Specifically, he asked since these areas can be sensitive and mapping or identifying them can potentially jeopardize their integrity. He also stated that there was only one location specifically listed in the City, which included the Memorial Park property.

Eric asked for input on this issue from Sarah since she has background in archeological issues. Sarah indicated that she would reach out to her contacts at the state to get a better sense of how to approach this issue. Eric noted that this issue could be resolved at a later date since it would result in the deletion of the word or leaving the language as presented.

After the text in section 4.4 was reviewed, Eric highlighted several other sections of the regulations that would need to be updated. He noted these other sections included references to Section 4.4 under design review, therefore it would simply be a change to the terminology and not a regulatory change. This included information in Sections 4.9, 6.2, 6.6, and the definitions.

Finally, the Commissioners discussed the map and the list that was included. Eric indicated this information would be included in Article X. The members requested that, while not regulated through Section 4.4, the properties in the Downtown Core Zoning District be included on the map so there was a record of these locations. Eric noted several options to reflect this on the map. The Commissioners were in favor of this approach. With no other comments or questions, Connor made a motion that was seconded by Sarah to hold a public hearing on the draft language at the regular meeting on November 9th. All were in favor.

VI. City Updates

Mayor Lott updated the Commissioners on the budget process including the setting of budget goals by the City Council; she noted that the Municipal Infrastructure Commission and the Finance Commission would be holding a joint meeting to discuss budgeting related to the capital plan; she indicated that the state would be providing the regions with housing targets that would then be broken out by municipality; and provided an update on the annual joint meeting with the City Council and the School Board. Ruth provided updates related to the Inclusion and Belonging Commission including membership and review of the equity audit to identify specific actions to be considered. Eric updated the Commissioners on the public meeting for the walk/bike master plan including timeline for a draft plan, and he noted that the City Council would be holding a public hearing on the draft amendments previously approved by the Planning Commission on November 6th.

VII. Other Business

Eric provided the Commissioners with the meeting dates for the remainder of the year including a second meeting in October (October 26th) and one meeting on November 9th and one meeting on December 14th. He also indicated that the intent was to return to two meetings per month beginning in the new year.

VIII. Adjourn

Motion by: Sarah

Second: Connor

Meeting End Time: 7:28 PM