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CITY OF WINOOSKI
CITY COUNCIL
AND



MICHAEL DECARREAU, PRESIDENT
JENNIFER CORRIGAN, TRUSTEE
TORI CLEILAND, TRUSTEE
MATTHEW MACNEIL, TRUSTEE
ALEXANDER YIN, TRUSTEE

SCHOOL DISTRICT
BOARD OF TRUSTEES

MEMORANDUM OF UNDERSTANDING

between

CITY OF WINOOSKI

and

WINOOSKI INCORPORATED SCHOOL DISTRICT

Dated this 17th day of September, 2018

This memorandum of understanding is made this day between the Winooski Incorporated School District, hereinafter called “District”, and the City of Winooski, hereinafter called “City”.

This MOU is intended to clearly state the shared goals of both the City and the District, and to identify areas of collaboration that will allow both parties to best serve the needs of all Winooski residents. By moving towards a model of “collective impact” (Kania and Kramer, 2011), which includes a common agenda, shared measurement system, mutually reinforcing activities, and continuous communication, the City and District will strive to provide the highest level of service in the most economical manner as we seek to achieve the District’s Ends Policy, which states: “All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.”

To this end, the City agrees to:

1. Provide and/or support a diverse offering of out-of-school time programs which supplement and enhance youth’s ability to “lead healthy, productive, and successful lives and engage in their local and global community”. This will include, but not be limited to, the Thrive Summer Program; Thrive Afterschool Program; summer and school year Meals Program; O’Brien Center Tutoring Program; Summer Teen Employment Program (STEP); and the coordination of various volunteer/service learning opportunities.

2. Commit to, where possible, employing youth development and behavior management strategies in City-run programs that align or support those strategies being employed by the District.
3. Provide students with community-based learning opportunities through the various functions of City government, where possible.
4. Use the District's newly adopted "Graduate Expectations" (GX) as an outcome measurement tool and as part of our programmatic goal setting, when appropriate.
5. Foster a range of housing options and ensure safe, well-built, well-maintained and affordable housing throughout the City.
6. Provide a variety of transportation options through "complete streets" that take into account the needs of motorists, bicyclists, public transportation users and pedestrians of all ages and abilities.
7. The City agrees to provide snow plowing and salting services to the school. The service will be managed or provided by the City's Department of Public Works. Operational procedures shall be decided by the Superintendent of Schools or designee as negotiated with the Public Works Director or their designee. Those individuals shall create a written agreement in consultation with the Superintendent of Schools and the City Manager each fall. The District reserves the right to put out to bid its snowplowing, salting and sanding services on the open market. In the case that the District decides to contract out said services, the City shall have no responsibilities related to same. The District agrees to inform the City each year in the month of November if it intends to exercise this option for the following fiscal year. If the District elects to exercise this option and so notifies the City in the month of November, the City will have no obligation to provide such services in the next fiscal year.

The District agrees to:

1. Annually the District will pay to the City one-half of one percent of the statewide property taxes it collects as provided in Section 8B of the District Charter less any amount the state has directed the City retain for tax collections as set forth on the tax statements provided to the parties by the Department of Education.
2. The District agrees to name the City as a subsidiary purchaser when it bids bulk purchased items or commonly used services. Such items will include, but not be limited to; office products, paper supplies, cleaning materials, copy paper, rubbish removal and similar commonly used by both entities. The City shall order such goods and services directly from the vendor and be solely responsible for the payment for same.

Collaboratively, the City and District agree to:

1. At the District's request the City shall provide a School Resource Officer (SRO) through the Winooski Police Department. The District agrees to reimburse the City for all expenses related to the provision of the SRO, including salary, benefits and any related costs up to \$55,000 as approved by the voters. Each year the City will estimate for the District in the month of November the cost of the SRO for the ensuing school year. The computation will be determined as follows: The number of duty days requested by the district divided by 260 days of a full time officer times the cost of that officer. The District and the City agree that the cost of benefits of a full time officer will be included in the calculated cost of the SRO. Should the City not place a full time officer at the school, the school shall pay for the actual cost of the part time officer while at the school. The SRO functions as a member of the Winooski Police Department and as such will follow the General Order issued by the Chief of Police after consultation

with the Superintendent of Schools and in compliance with the Board policies that do not countermand the role of a police officer.

2. Allow the other to use its facilities for the benefit of Winooski residents, especially families and children, without charge except that when substantial added costs ensue to either the City or the District for the use of same by the other party a reasonable charge may be assessed.
3. The District will participate in City staffed and managed city-wide planning efforts to ensure that all voices are heard and the best future for the City of Winooski is discussed. This shall include the city-wide Master Planning process.
4. In order to foster a range of housing options and ensure safe, well-built, well-maintained and affordable housing throughout the City, the District agrees to participate in the City chartered and staffed Housing Commission.
5. In order to provide the best services to the residents, families, and businesses of Winooski and maintain the community's affordability, the City and District agree to participate in professional development opportunities around municipal financing tools and to continually communicate and cooperate on long-term capital planning.

The terms of this agreement expire on September 30, 2019.

For the City Council



Mayor Seth Leonard



Deputy Mayor Nicole Mace



Councilor Hal Colston



Councilor Eric Covey



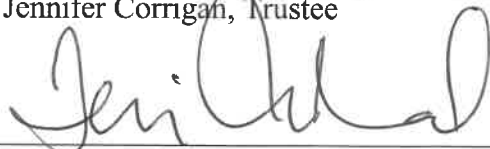
Councilor Kristine Lott

For the School Board of Trustees

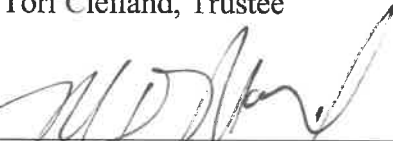


Michael R. Decarreau, President

Jennifer Corrigan, Trustee



Tori Cleiland, Trustee



Matthew MacNeil, Trustee



Alexander Yin, Trustee