

## Application for Property File Review and Bianchi Report

This application is to be used to initiate a review of the City's records and determine the status of any existing permits or violations on a property. This request is typically done when a property is being sold or transferred to new ownership, but can be done at any time. The resulting report (often referred to as the "Bianchi Report") will be used as the basis for the preparation of a compliance memo. When completed, the memo will be provided to the person or persons indicated below and recorded in the City of Winooski's Land Records. Please complete this application and return it to City Hall with applicable payment. Processing will be delayed for incomplete applications.

### Type of Report you are requesting:

**Regular Report**

\$115.00 (\$100.00 + \$15.00 recording fee, non-refundable)

**Rushed Report (less than 5 days given)**

\$165.00 (\$150.00 + \$15.00 recording fee, non-refundable)

**Property Address** \_\_\_\_\_

**Closing Date** *(if applicable)* \_\_\_\_\_ **Year Acquired** \_\_\_\_\_

**Residential**                      **# of units** \_\_\_\_\_                      **# of bedrooms** \_\_\_\_\_

**Non-residential**                      **Use** \_\_\_\_\_

**Printed Name of Owner** \_\_\_\_\_

**Printed Name of Agent** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Email Address** *(where the final memo should be sent)* \_\_\_\_\_

**Owner/Agent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

<b>OFFICIAL USE ONLY</b>
<b>Date Received</b> _____ <b>Parcel Code</b> _____
<b>Fee Paid</b> \$ _____
<b>Date Delivered for Recording</b> _____

