

City of Winooski Volunteer Position Description

Volunteer Youth Basketball Coach

Overview

Under the direction of Recreation and Parks, Youth Basketball Assistant Coaches create a positive learning environment where children learn sportsmanship, fundamental skills, teamwork, and responsibility. This Saturday morning skill-development program is for children in grades K-6 and emphasizes having fun while being active and learning the basics of basketball. The assistant coach's job is to help facilitate a program that allows for youth to grow and develop skills safely. An assistant coach will engage directly with youth, while being a dependable resource for our head coaches.

Requirements

- Must have a desire to work with children and be enthusiastic, patient, organized, mature, dependable, and responsible.
- Must be available at the times when games, practices, and meetings are held.
- Be able to pass a screening test, including a background check.
- Attend necessary coaches meetings. First Coaches Meeting January 7th 5:30-7:30
- Regular attendance at scheduled practices and games (see practice/game schedule below). 3rd to 6th grade coaches should make a majority of mini games.
- Communicate program information to parents and players.
- All coaches and volunteers must follow the expectations and guidelines outlined in the City's Volunteer Handbook (provided to volunteer during application process).

Responsibilities

- Teach fundamental skills to the children while emphasizing skill development, fair play, teamwork, sportsmanship, and fun.
- Be on time at all practices and games, or find a replacement that is acceptable by the Parks & Recreation Department standards.
- Provide a safe environment for practices and games by checking condition of fields/courts and equipment each day. Examine all fields/courts prior to each practice or game for unexpected hazards. Notify the Parks & Recreation Department as soon as possible the next working day to report hazards (802-777-1621).



- Teach skills in developmentally appropriate stages.
- Enforce all Winooski Parks & Recreation Department policies and rules.
- Be responsible for the children until they are turned over to a parent or guardian before leaving practice/game.
- Provide proper first aid when injuries occur. Notify the Parks & Recreation Department when your first aid kit needs replenished. Fill out and turn in an incident report to the Parks & Rec the day after the injury occurs that requires more than basic first aid. Call 911 for severe injury!
- Report any problems with fields, equipment, player behavior, parent behavior, or officials to Parks & Rec Department.
- Abide by all officials' decisions.
- Be accessible by phone or e-mail.
- Assist officials and the Parks & Rec Department in deciding when to cancel a game during inclement weather. When thunder is heard or lightning is seen all participants must head inside. Teams must wait 30 minutes before resuming activities outside. Any subsequent recognition of thunder or lightning after the beginning of the 30 minute count shall result in starting the count again.
- Read all registration forms and have all emergency contact information with you at every practice and game. You are responsible for knowing the existing medical conditions of your players that is listed on their registration form.
- You are responsible for taking attendance and knowing which players are present.

2020 Season Schedule

- **Required Coaches Meeting January 7th 5:30-7:30**
- **Grades 3-6:** January 11 to March 7; 9:00-11:30 AM
- Week Night Varsity Halftime Mini Games: Dates TBD
- **Grades K-2:** January 25 to March 7; 9:30-11:00 AM
- **ALL:** Pizza Party on March 7; 11:00 AM- 12:30 PM

Points of Contact

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