

## **Municipal Infrastructure Commission 2020 Work Plan**

The City of Winooski's Municipal Infrastructure Commission annually establishes a work plan to support the policy goals of the Winooski Public Works Department, City Council, and implementation of the 2019 City of Winooski Master Plan. The Municipal Infrastructure Commission reviewed policy goals from the 2019-2020 City Council and Leadership Policy Priorities and Strategies to identify focus areas for the Municipal Infrastructure Commission monthly meeting content.

### **Goals**

#### **1. Develop Process and Rating Criteria for Sidewalk Upgrades**

The City's sidewalks are in need of maintenance and replacement in many places. The budget for sidewalk upgrades is limited. To address the much-needed upgrades strategically, the Municipal Infrastructure Commission will develop criteria to rate sidewalk condition and a prioritization process for implementing upgrades. The Municipal Infrastructure Commission will develop recommended goals and timelines for sidewalk upgrades based on the prioritization process.

Anticipated Timeline: In February/March review 2015 sidewalk condition ratings. After March work to develop prioritization process to guide future work, assessment schedule, budget considerations, system for dealing with complaints

#### **2. Review a Transportation Impact Fee**

Municipalities in Vermont have the capacity to levy impact fees on new development as a means of recovering costs associated with capital improvements completed that will benefit new development. A study on enacting a transportation impact fee ordinance in Winooski is currently underway. The Municipal Infrastructure Commission will familiarize itself with the study, evaluate feasibility, and make recommendations to City Council concerning a transportation impact fee.

Anticipated Timeline: Draft report will be available for review in late December 2019/early January 2020. Review report at January meeting, make recommendations to council following meeting.



### **3. Industrial Wastewater Permitting**

Industrial entities in Winooski discharge wastewater into the same municipal wastewater system as residential and commercial entities. This can cause a burden on the City's wastewater system. An industrial wastewater permitting program through the City may help better manage these issues and future issues from additional industrial wastewater sources. The Municipal Infrastructure Commission will familiarize itself with how wastewater permitting is implemented in other towns in Vermont and will make recommendations to City Council concerning the implementation of an industrial wastewater permitting program in Winooski.

Anticipated Timeline: Draft updates to sewer ordinances are available for review in January 2020. The Commission will review in January/February and provide input to council this winter.

### **4. Tree City USA/Tree Commission Business**

The Winooski Tree Commission has been working toward the goals of becoming a "Tree City USA," maintaining a healthy urban forest, and planting additional street trees in Winooski. The Municipal Infrastructure Commission will assume leadership responsibilities of the Winooski Tree Commission and support the continuation of these goals through moving the Tree City USA application process forward, reviewing the past years tree inventory results, and making planting recommendations for arbor day. The Municipal Infrastructure Commission will also provide input on City plans regarding tree placement and species selection and work toward the development of an Emerald Ash Borer Action Plan. The Commission will look for opportunities to include tree placement during the new construction/rehabilitation projects. The Committee is also interested in supporting the continuation of community-led tree inventories, the creation of green space, and other innovative programs, such as an adopt-a-tree program.

Anticipated Timeline: The Caring for Canopy Grant is due in January 2020. The MIC will apply for funds on behalf of the City to grow and maintain the urban forest.

- Spring 2020—Develop an emerald ash borer (EAB) action plan (Intern/Tree Advisory Committee)
- February/March 2020—Plan for Arbor Day celebration, review tree selection
- March/April 2020—Review how tree ordinance fits with public works standards, identify threshold for installing trees (how does this fit in with sidewalk replacements)
- Tree City USA applications are due December 31<sup>st</sup> 2020. MIC will work on the application during the summer/fall 2020.



## **5. Transportation Master Plan Implementation Priorities**

The Municipal Infrastructure Commission provided input on the Winooski Transportation Master Plan, adopted in March 2017. The plan identifies opportunities to enhance the existing transportation system for safety, efficiency, and for multimodal use. The Municipal Infrastructure Commission will review the Transportation Master Plan annually to look for opportunities to incorporate identified priorities of the plan into ongoing projects, and to look for implementation opportunities.

Anticipated Timeline: ongoing

## **6. Provide input as needed on Main Street Revitalization Plan, East Allen Scoping, Implementation planning, and other plans**

There are several large-scale planning efforts that are underway in Winooski. The Winooski Municipal Infrastructure Commission will review aspects of these projects on an as-needed basis. Examples include provision of input on project alternatives review, participation in public input opportunities, advisory on trees, utilities, or other public works concerns. The Municipal Infrastructure Commission will make recommendations to City Council regarding the ongoing development of large-scale planning efforts that concern municipal infrastructure.

Anticipated Timeline: ongoing. December 2019 review 60% plans

## **7. Ordinance review and input (gateway utility ordinance, stormwater ordinance improvements, third party review of developer plans [policy or ordinance], transportation impact fee), review of standards and specs**

There are opportunities in Winooski to improve existing or create new ordinances, standards, and policies to benefit the City. The Municipal Infrastructure Commission will familiarize itself with the proposed updates or proposed new ordinances and provide timely input and recommendations to City Council regarding ordinances.

Anticipated Timeline:

Transportation Impact Fee (Begin review in January)

Gateway Utility Ordinance

Ongoing, as needed

