

**Public Works - Permit Application**

Permit # \_\_\_\_\_

- *Right-of-Way excavation*
- *New/modified curb cut*
- *Right-of-Way temporary construction obstructions*

**1. Property Information**

**Property Owner** \_\_\_\_\_ **Date** \_\_\_\_\_

**Applicant Name** (if different than property owner) \_\_\_\_\_

**Property Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Type of Property:**  Residential  Commercial

**2. Brief Description of Work**

**3. Construction Information:**

**Start of Work** (Approx. Date) \_\_\_\_\_ **Completion of Work** (Approx. Date) \_\_\_\_\_

**Contractor** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Contractor Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

**On-site Contact** \_\_\_\_\_ **Phone** \_\_\_\_\_



**4 Permit Type:** *Check all that apply*

- Right-of-Way Excavation**  
Cost: \$15.05/sq ft within street pavement, Not-to-exceed \$2,500 for sanitary sewer excavations  
No fee for greenbelt or sidewalk excavation if restoration is in compliance with City standards.
- New/modified curb cut**  
No fee
- Right-of-Way temporary construction obstruction**  
*(temporary construction obstruction within street)*  
No fee

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**5. Specific Permit Requirements:**

**A. Right-of-Way Excavation**

Name of street \_\_\_\_\_ in the vicinity of \_\_\_\_\_  
*(closest house # or intersection)*

- Include sketch showing proposed excavation area(s) with dimensions.
- Include sidewalk, greenbelt, curb and street pavement dimensions on sketch
- For projects with multiple street excavations, include all proposed work.
- Refer to City of Winooski standard trench restoration detail for repaving limits.
- Include traffic control plan for any temporary street or parking closure requests

**Street pavement excavation area:**

Sanitary sewer excavation area (if applicable) \_\_\_\_\_ SQ FT x 15.05 = \$ \_\_\_\_\_ (\$2,500 max)

non-sanitary sewer excavation area \_\_\_\_\_ SQ FT x 15.05 = \$ \_\_\_\_\_

**Total:** \$ \_\_\_\_\_

***Please note, the permit fee is due prior to approval. No work within the ROW can begin until the permit has been approved. If additional street excavation is required due to unforeseen issues, please resubmit this application with the revised area.***



**B. New/modified curb cut**

- Enclose sketch showing location and dimensions of proposed curb cut work.
- See City of Winooski standard curb cut detail

**C. Right-of-Way Obstruction**

- *Enclose sketch showing location and dimensions of temporary construction obstruction (ex. fencing, dumpster, etc.)*

Estimated obstruction start date: \_\_\_\_\_

Estimated obstruction end date: \_\_\_\_\_

Traffic lane closure or sidewalk walk closure required? provide a proposed traffic control plan.



**General Conditions and Requirements**

In consideration of the granting of this permit, the undersigned agrees:

1. To accept and abide by all provisions of the most recent City of Winooski Ordinances, standards, specifications for construction and all other pertinent ordinances or regulations.
2. The City of Winooski is not a member of Dig Safe. For Dig Safe certification, please contact the City of Winooski Water Resources Manager (John Choate - 802.373.5760).
3. Except as herein authorized, no work shall be done or obstacle places within the limits of the right of way in a manner as to interfere unnecessarily with the traveling public.
4. This permit is valid for thirty (30) days. If the permitted work does not commence within thirty (30) days a new permit shall be required. In the event that fees increase between the initial permit and any renewed permit issued subsequently, the applicant is responsible for paying the difference at the time of reapplication.

I hereby acknowledge that if the City of Winooski finds that work performed under this permit is not completed per City ordinance standards or to City specifications, the City shall have the authority to fix, remove, or abate the work. The costs of said abatement to be charged to the owner applying for this permit.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



*This section completed by City:*

**Application Approval:**

**Additional Permit Conditions** (if any)

**Approved by** \_\_\_\_\_ **Date** \_\_\_\_\_

**Application Rejection:**

**Rejected by** \_\_\_\_\_ **Date** \_\_\_\_\_

**Rejection Description:**

*Last Updated: 5/3/2021*

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